

June 7, 2012

To whom it may concern,

XXX has been invited to attend the Machine Learning Summer Seminar sponsored by the Department of Computer Science at the University of California, Santa Cruz for the period of July 9 to July 20. In this two week long intensive seminar the participant will be taught state-of-the-art Machine Learning methods. A number of short courses (6 hours duration) will be delivered by experts in academia and daily 1 hour application talks will be given by researchers from the industry. Participant will present their own research in a poster session. There will be panel discussion with members from the industry and various social events. Note that participants are not granted a degree nor do they accumulate credits for attending this 2 week seminar.

According to our records XXX has registered for the school. We request that you to kindly issue XXX a **B1 visa** to attend the seminar. Upon completion of the seminar, the participants will return to their home institution to continue their studies.

Please assure that the proper VISA and NONIMMIGRANT STATUS are assigned to the visitor:

B-1 visa (usually noted as B-1/B-2) and B-1 notation on Form I-94 upon entry.

We might be able cover part of their travel costs and expenses to this visitor. The B-1 notation on the I-94 will permit the university to process reimbursement or honorarium as appropriate to this visitor. The visitor must present a passport and a copy of both sides of the I-94 shortly after arrival at UCSC.

Thank you for your attention to this matter.

Sincerely

Organizer of the July 2012
Machine Learning Summer School at UC Santa Cruz